

**TOWN OF WINDHAM NEW HAMPSHIRE  
COMMUNITY DEVELOPMENT DEPARTMENT  
BUILDING SAFETY DIVISION  
COMMERCIAL BUILDING PERMIT APPLICATION**

It is the responsibility of the applicant and/or property owner to make certain that all conditions of approval of the Planning Board and requirements in the Zoning Ordinance are adhered to.

Approval is given for the Windham Community Development Staff and/or agents are to enter upon and inspect the property as part of applying for this application.

Time limitation: Every permit issued shall become invalid unless the work on the site authorized by this permit, is commenced within 180 days of the permit issuance. (2018 ICC Section A105.5 IBC)

**Location of Work:** Map: \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_

Street Address: \_\_\_\_\_

**Applicant Information** Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

City / State / Zip Code \_\_\_\_\_

E-Mail \_\_\_\_\_

**Owner Information** Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

City /State /Zip Code \_\_\_\_\_

Staff use only			
Munis App #	_____	Date	_____
Bldg Permit Fee	_____	Check #	_____ Building Permit # _____
Public Safety Impact Fee	_____	Check #	_____

**The undersigned hereby certify that they represent the property owners referenced in this application and that the owners have seen and approved the plans and specifications referenced in this application.**

\_\_\_\_\_  
Owner / Applicant Signature

\_\_\_\_\_  
Date

**TOWN OF WINDHAM NEW HAMPSHIRE  
COMMUNITY DEVELOPMENT DEPARTMENT  
BUILDING SAFETY DIVISION  
COMMERCIAL BUILDING PERMIT APPLICATION**

It is the responsibility of the applicant and/or property owner to make certain that all conditions of approval of the Planning Board and requirements in the Zoning Ordinance are adhered to.

Approval is given for the Windham Community Development Staff and/or agents are to enter upon and inspect the property as part of applying for this application.

Time limitation: Every permit issued shall become invalid unless the work on the site authorized by this permit, is commenced within 180 days of the permit issuance. (2018 ICC Section A105.5 IBC)

**Architect Information**      Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

City / State / Zip Code \_\_\_\_\_

**Engineer Information**      Name \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

City / State / Zip Code \_\_\_\_\_

**Use and occupancy**

**Construction type**

- |                                      |   |            |                            |                            |
|--------------------------------------|---|------------|----------------------------|----------------------------|
| <input type="checkbox"/> Assembly    | <input type="checkbox"/> Institutional  | Type 1     | <input type="checkbox"/> A | <input type="checkbox"/> B |
| <input type="checkbox"/> Business    | <input type="checkbox"/> Storage        | Type 2     | <input type="checkbox"/> A | <input type="checkbox"/> B |
| <input type="checkbox"/> Educational | <input type="checkbox"/> High Hazard    | Type 3     | <input type="checkbox"/> A | <input type="checkbox"/> B |
| <input type="checkbox"/> Industrial  | <input type="checkbox"/> Utility / Misc | Type 4 H T | <input type="checkbox"/> A | <input type="checkbox"/> B |
| <input type="checkbox"/> Mercantile  |   | Type 5     | <input type="checkbox"/> A | <input type="checkbox"/> B |

Description of Work

---



---



---



---

**TOWN OF WINDHAM NEW HAMPSHIRE  
COMMUNITY DEVELOPMENT DEPARTMENT  
BUILDING SAFETY DIVISION  
COMMERCIAL BUILDING PERMIT APPLICATION**

It is the responsibility of the applicant and/or property owner to make certain that all conditions of approval of the Planning Board and requirements in the Zoning Ordinance are adhered to.

Approval is given for the Windham Community Development Staff and/or agents are to enter upon and inspect the property as part of applying for this application.

Time limitation: Every permit issued shall become invalid unless the work on the site authorized by this permit, is commenced within 180 days of the permit issuance. (2018 ICC Section A105.5 IBC)

Application Fee \$25.00

Heated areas \$0.35 sq ft

Unheated Areas \$0.12 sqft

Unheated Spaces

Basement	Garage	Deck	Porch	Sunroom	Other
----------	--------	------	-------	---------	-------

Heated Spaces

First floor	Second Floor	Third Floor	Other
-------------	--------------	-------------	-------

<input type="checkbox"/>	Plot plan drawn to scale for foot print expansion
<input type="checkbox"/>	2 sets of plans to scale with elevations, cross sections, basement, 1 <sup>st</sup> and 2 <sup>nd</sup> floors and roof framing 11" x 17" preferred
<input type="checkbox"/>	Energy compliance report
<input type="checkbox"/>	Cut sheets for lvls, glu-lams, steel beams etc.
<input type="checkbox"/>	Window type and size for emergency egress
<input type="checkbox"/>	Engineer stamp for all wood trusses
<input type="checkbox"/>	Fire department approvals for propane or oil appliances, tanks, furnaces
<input type="checkbox"/>	Septic approval for bedroom expansion of year round conversion

**TOWN OF WINDHAM NEW HAMPSHIRE  
COMMUNITY DEVELOPMENT DEPARTMENT  
BUILDING SAFETY DIVISION  
COMMERCIAL BUILDING PERMIT APPLICATION**

It is the responsibility of the applicant and/or property owner to make certain that all conditions of approval of the Planning Board and requirements in the Zoning Ordinance are adhered to.

Approval is given for the Windham Community Development Staff and/or agents are to enter upon and inspect the property as part of applying for this application.

Time limitation: Every permit issued shall become invalid unless the work on the site authorized by this permit, is commenced within 180 days of the permit issuance. (2018 ICC Section A105.5 IBC)

<input type="checkbox"/>	NHDES approval for shoreline or septic
<input type="checkbox"/>	Well Permit Completion Report and large VOC water test
<input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	