



WINDHAM TRUSTEES OF THE TRUST FUND
TRUSTFUNDS@WINDHAMNH.GOV

OLD VALUES – NEW HORIZONS

Date

September 28, 2023, 3:04 PM

Location

Bartley House, New Conference Room, Town Hall, Windham, NH

Attendees

Alberto Chang (Vice-Chair), Jacob Cross (Chair), Tom Earley, and Deb Padykula (Finance Director)

Prior Meeting Minutes

A motion was made to postpone the approval of the Minutes of August 24, 2023 by Alberto Chang; and seconded by Jake Cross. Motion passed 3-0.

Checks Deposited

Jake Cross transferred amounts into the subaccounts from the master account for the checks that were recently deposited:

- \$8,746.14 for the new Moeckel Pond Village District subaccount 776-591-2504
- \$17.98 for Comcast dividends
- \$28.86 for Stock Dividend account from AT&T

Deposits

The following checks have been received by the Trustees and will be deposited by Jake Cross over the next few days:

- \$675,000 from Windham School District (check 32499) from 2023 warrant
 - \$400 from Alan and Cynthia Larrabee (check 815)
 - \$400 from Rosalyn J. Metzger (check 1035)
 - \$200 from Robert Tanis (check 307)
 - \$200 from Dorothy Godson (check 3519)
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Disbursements

New check stock was received with the correct routing number. Check number range from 1301 to 1600 and are in two books Book 1 (1301 to 1450) and Book 2 (1451 to 1600). The Trustees

The Trustees of the Trust Funds approved a disbursement via check #1301 made out to Windham School District for the amount of \$1,696.71 to close out the Repair and Replace Septic Capital Reserve Fund pursuant to Darisa Greenleaf's request from the correspondence dated September 27, 2023.

The Trustees of the Trust Funds approved a disbursement via check #1302 made out to the Town of Windham for the amount of \$200 from the Cemetery Maintenance Trust Fund to reimburse the Town of Windham, as requested by Wendi Devlin, Chair of the Cemetery Trustees from her correspondence dated on August 25, 2023. These funds are related to the return of \$400 of funds to Thornton and Diann Harvey of 5 Sally Sweets Way, Salem, NH 03079, made by the Town of Windham, on or around August 22, 2023 with check #10731.

Filing of Annual Reports

Jake Cross updated everyone with current status of the MS-10 and MS-9 submissions. Jake Cross will continue to work with TD to obtain the needed data for the import to the state's website. Jake will enter info this weekend and submit to the state.

Next Meeting

Motion was made to meet on Thursday, October 26, 2023, at 3:00 pm.

Adjournment

Upon a motion duly made and seconded, it was **voted** to adjourn.

Alberto Chang, Trustee