



Thursday, August 3, 2023

Community Development Department Conference Room, 7:00PM

Present: Brad Dinsmore (Alternate), Peter Griffin (Regular - Vice-Chairman), Renee Mallett (Regular - Chairwoman), Carol Pynn (Regular), Derek Saffie (Regular - Secretary)

Mr. Dinsmore was seated as a regular to fill the vacant regular position.

Mr. Griffin motioned to approve the minutes of the July 6 meeting; seconded by Ms. Pynn, 5 - 0.

Ms. Pynn reported no properties of historic concern from the latest TRC meeting.

Mr. Griffin shared that there will be an upcoming DRC meeting regarding development of the property at 16 Rockingham Road.

Mr. Griffin reported that the Town Center Beautification Sub-Committee held a meeting with representatives from Windham Terrace, the Presbyterian Church, the Dubay Group, and the Conservation Commission. Mr. Dubay offered to donate his services for a small lot owned by the Presbyterian Church that is located between the church property and Windham Terrace property. In addition to landscaping, there was discussion of appropriate signage for the historic resources in that area. Options discussed included the standard historic district signs with text and a QR code, as well as a sign that could include multiple images and history.

Mr. Saffie shared an update on the *Nutfield: Then and Now* book. The publisher has agreed to reuse the images of Londonderry previously published in the Londonderry edition of the *Images of America* series. Mr. Saffie has reached out to a representative from the Londonderry Historical Society.

Mr. Griffin gave an update on the Governor Dinsmoor park project. Mr. Griffin and Ms. Mallett have a meeting scheduled with the Town Administrator next week; the goal is to determine if the Commission should move forward with the project. Mr. Griffin has compiled a list of possible donors. Ms. Mallett did research on the pricing of some of the line items in the estimate and found them to be much higher than her comparisons.

Mr. Dinsmore shared a list of Cobbetts' Pond waterfront homes that are eligible to be added to the Historic and Cultural Resource List (HCRL). There was some discussion of how properties are added to the HCRL. Mr. Saffie will add the properties to the list and update the town webpage. The updated list will then be forwarded to the assessing department so that the tax cards can be updated.

Mr. Griffin presented an update on a structural assessment to be completed for the Town Hall. At a recent Board of Selectmen meeting an engineering firm was appointed to compile a structural assessment of the building. The report, which focuses only on structural condition, is expected to be completed this month. After the report is completed the Board of Selectmen will come up with a course of action. The engineering firm was provided with a copy of Steve Bedard's report.

Mr. Griffin informed the Commission that the school board will not continue with the London Bridge Causeway park project. The school groundskeeper will still clean up the area and clear brush. Mr. Griffin also gave a summary of what the London Bridge Causeway Committee had been able to accomplish thus far.

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Ms. Mallett shared that after reaching out to Mark Samsel regarding the role of the HDC in Windham Depot, Mr. Samsel informed her that the Depot Advisory Committee has no expectation of receiving any funds from the HDC and that the Depot Advisory Committee is a sub-committee of the Rail Trail Alliance. The Depot Advisory Committee would be required to come before the HDC for any work that falls under the oversight and advisory role the HDC has over Historic Districts and HCRL properties.

Mr. Dinsmore will apply to fill the vacant regular member position. There was some discussion of the procedure for moving up from alternate to regular.

Ms. Mallett informed the Commission that items from the old HDC office should be moved into the new office space by the end of next week.

Mr. Griffin motioned to adjourn the meeting at 8:09PM; seconded by Mr. Saffie, 5 - 0.

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