



**Windham Museum Trustees  
Meeting Wednesday, July 12, 2023  
Armstrong Memorial Building, 7:00PM**

Present: Bob Coole (Alternate - seated as Regular), Diane Farmer (Regular), Linda Janulis (Alternate), Jean Manthorne (Regular), Derek Saffie (Regular), Dana Snow (Alternate - seated as Regular)

Mr. Coole was seated as a regular in place of Ms. Pynn and Ms. Snow was seated as a regular in place of the vacant position.

Ms. Farmer motioned to accept the minutes of the June 14th meeting; seconded by Ms. Snow, 5 - 0.

Ms. Manthorne shared an update on the open regular member position. Any alternate interested in the position would need to reapply and be appointed by the Board of Selectmen (BOS). The position will be advertised to the public before the BOS vote on candidate(s).

After discussion with the three alternates, Ms. Janulis will apply for the vacant regular position.

Ms. Snow provided an update on the high school volunteer program. There is one student who has confirmed they will attend the July 19th workshop. She will continue to work with the other students in the scheduling of future workshops.

Mr. Saffie informed the Trustees that the museum office once again has an Internet connection and a working phone. He has uploaded Joan Normington's Campbell Farm artifact photos to SharePoint as a test of the cloud storage.

Ms. Manthorne opened discussion on planning for the Armstrong Building 125th Anniversary open house to be held on August 6th. She publicized the open house on Facebook and in the Windham Independent. Ms. Janulis shared a list of supplies and children's games she would like to purchase for the open house. She has also put together a scavenger hunt for adults. Mr. Coole motioned to authorize Ms. Janulis to spend up to \$400 on open house related items; seconded by Ms. Snow, 5 - 0.

Ms. Snow suggested highlighting the children's games and activities in future advertising for the open house.

There was a discussion of places throughout town to advertise the open house, including the library, Griffin Park, etc.

The August 9th meeting was rescheduled to July 26th to serve as preparation time for the open house.

Mr. Coole motioned to adjourn at 7:50PM; second by Mr. Saffie, 5 - 0.