

BOARD OF SELECTMEN MEETING
Minutes of June 6, 2022

CALL TO ORDER: Chairman Heath Partington called the meeting to order at 7:00 pm; opening with the Pledge of Allegiance. Selectmen Bruce Breton, Jennifer Simmons and Roger Hohenberger were present, as was Town Administrator Brian McCarthy. Selectman Ross McLeod was excused.

ANNOUNCEMENTS: Mrs. Simmons noted that staff will soon be available at the Town Beach; reminding all to get their passes. Also, there will be an Open House and tree dedication service for Fred Linnemann at the Searles School and Chapel on June 18 from 10A to noon, and on June 29 at Windham High School will be the Town's annual fireworks.

PINNING CEREMONIES: Mrs. Simmons introduced Police Chief Michael Caron, who assumed his duties as such on May 1; giving a background of his service prior to, and during, his tenure in Windham and noting we are fortunate to have had him with us for many years. Cheryl Haas performed the pinning, followed by Town Clerk Nicole Merrill administering the oath of office.

Chief Caron extended thanks to the Selectmen, his immediate and extended family members, and others; going on to note the incident which had occurred the previous Thursday had served to demonstrate that they cannot do their jobs alone, citing the teamwork exhibited from the initial dispatch to updates on social media.

Chief Caron then went on to recognize the earlier promotions of Bryan Smith to Captain and Dan Dawe to Sergeant; offering details of their backgrounds and service prior to and during their time with the Town.

Chief Caron then introduced Captain Shane Mirasola, citing several of his contribution to the Department and, in particular, his creation of the Crisis Response Team. Captain Mirasola's pinning was performed by his wife, Ashley, and he then went on to extend his congratulations and thanks to the Chief, Sgt. Iworsky, and several others.

Chief Caron went on to introduce Sergeant Greg Iworsky, citing his efforts as our School Resource Officer and in active shooter training. Sgt. Iworsky's pinning was performed by his wife Heather and so Jackson. He went on to extend thanks to the Board and several others.

Senator Regina Birdsell approached and extended thanks to all first responders; noting that after her time working the State PTSD Commission she had garnered an amazing respect for all. She congratulated Chief Caron and the others on their promotions, and presented each with a resolution in recognition of same from the Senate.

Mr. Partington read a statement from Mr. McLeod congratulating Chief Caron and noting his successful handling of difficult situations in the past such as the SB43 meetings, and going on to express respect and appreciation for Captain Mirasola and Sgt. Iworsky's efforts, as well.

The remaining Board members expressed similar sentiments of congratulations and appreciation for all, as did Mr. McCarthy.

DROUGHT MONITORING/WATER RESTRICTIONS: Mr. McCarthy noted that conditions remain abnormally dry and will continued to be monitored. No action was taken by the Board.

WILLARD E DOW BOAT RAMP: Mr. Partington explained that Town Counsel had reached out to the NH Charitable Trust to inquire whether they would concur with the Board's expanding the definition of "resident" in the usage rules to include seasonal residents; adding the Trust had no issue with same.

There being no public input, Mr. Hohenberger moved and Mrs. Simmons seconded that the following amendments be posted for public hearing:

Amend Section III, 1 to add “and Windham Residential Taxpayers” after “Residents”

Amend Section III, 2 to add “or Windham residential taxpayer” after “resident”

Amend Section IV, 1 to add “or residential property ownership” after “proof of residency”

Amend the term “resident” as it appears through out the document to “resident/residential taxpayer”

Motion passed 4-0.

Mr. Partington then noted the Board had previously received two requests for waivers to obtain keys; one from Steve Neil and the other from Jeff Holland.

After brief discussion, Mr. Hohenberger moved and Mrs. Simmons seconded to allow both use of the ramp. Passed 4-0.

TIMBER TAX WARRANT: Mr. McCarthy requested that the Board approve issuance of a timber tax warrant for parcel 9A-500 in the amount of \$7,305.12. Mr. Partington advised he would be abstaining, as he is an abutter.

Mr. Hohenberger moved and Mr. Breton seconded to approve issuance of the timber tax warrant for lot 9A-500 in the amount of \$7,302.12.

Mr. Hohenberger then sought clarification as to who is responsible for approving the initial “Intent to Cut”. Discussion ensued, with input from Mrs. Williams, and Mr. McCarthy advised he will follow up to confirm the process.

Motion passed 3-0-1, with Mr. Partington abstaining.

LIAISON ASSIGNMENTS: The Board discussed member liaison assignments to the Police, Fire and Municipal unions, all of which are scheduled for negotiations this year. It was determined that Mr. Breton and Mr. Hohenberger will serve as liaison to all three unions.

ARPA PRESENTATIONS: The Board heard/discussed the following ARPA requests.

Elections – Town Clerk (no additional backup submitted)

New Election Booths	\$ 36,110	Total	\$ 36,110
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Forestry – Wanda Rice, Chair (no additional backup submitted)

New trail section - Mcllvaine Forest	\$ 2,750	Total	\$ 2,750
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Historic District Commission – Wendy Williams, Chair (no additional backup submitted)

Town Hall Improvements	\$ 188,400	Total	\$188,400
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Searles – Betty Dunn, Chair (no additional backup submitted)

Replace Chapel Emergency Exit Door	\$ 7,891		
Security Cameras - Interior and Exterior	\$ 9,236	Total	\$ 17,127

Town Beautification – Peter Griffin, Committee Chair (no additional backup submitted)

Town Beautification – Phase One	\$ 150,000		
Town Beautification – Phase Two	\$ 200,000	Total	\$ 350,000

Administration – Brian (no additional backup)

North Lowell Road Rail Trail Crosswalk and Signals	\$ 30,000	Total	\$ 30,000
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The above represent the balance of departmental/committee requests submitted by the original April deadline. Planned for the 6/20 meeting will be the Town Administrator, Rail Trail Alliance and, an update on the funding request for the inclusive play area. Mr. Partington indicated that the Board will then prioritize the requests in July, which should provide some clarity as to where the funding will be allocated.

OLD/NEW BUSINESS: *Sale of Town water* – Mr. McCarthy advised that the Town had previously received a letter from Pennichuck East Utilities requesting to purchasing an additional 60,000 gallons of the Town’s allocation; reminding all that 30,000 gallons had been previously bought from Phase 1. He indicated that, at the Board’s request, he had looked further into the possibility and had learned from Don Ware of Pennichuck that they are no longer in dire need of the additional gallons. He indicated that his recommendation would be that the Town hold onto these gallons as we do not know our future needs. Discussion ensued.

Mr. Hohenberger moved and Mrs. Simmons seconded that PEU be advised that the Town will not sell any additional gallons at this time. Passed 4-0.

Juneteenth – Mr. Partington read the proposed proclamation, as attached.

Mr. Breton moved and Mr. Hohenberger seconded that the Chair execute the proclamation, after correction of a spelling error, and that it be posted on the website and sent to the paper. Passed 4-0.

Meeting Schedule – The Board discussed the 7/4 holiday, which was to have been a regular meeting. It was the consensus that the Board not meet until 7/11 unless the need arises.

CORRESPONDENCE: Mr. Breton moved and Mr. Hohenberger seconded to reappoint General Services Director Dennis Senibaldi and the Town’s representative to the Nashua Region Solid Waste district. Passed 4-0.

Bob Coole, Morrison Road, sought clarification as to Federal status of the Juneteenth Holiday. Discussion ensued and it was clarified that, as the State does not recognize it as such the Town offices will be open.

MINUTES: None.

NON-PUBLIC SESSION: Mr. Hohenberger moved and Mr. Breton seconded to enter into non-public session in accordance with RSA 91-A:3, II a and e. Roll call vote – all “yes”.

The public portion of the meeting ended at 9:30 PM.

Respectfully submitted,

Wendi Devlin, Administrative Assistant