



**Town Common Beautification Committee
Meeting Minutes
Meeting: May 16, 2018 at 7:30am – Bartley House**

Attendees: Frank Farmer, Committee Member; Peter Griffin, Committee Member; Cheryl Haas, Committee Member; Jennifer Simmons, Board of Selectman Rep.; Maureen Spooner, Committee Chair; Siri Wilbur, Committee Member.

Absent: Kathleen DiFruscia & Dave Sullivan

Agenda for the Meeting

- 111 Beautification Committee Update
- Meeting Minute Review 5/2/18
- Relocation of Lilacs
- Eagle Scout Project Update
- Design & Engineering work update
- Open Discussion/New Business

Meeting started at 7:45 am.

- **111 Beautification Update:** Al Letizio was invited to the meeting to update The Committee on the Status of the 111 Beautification project. Al provided an overview of some of the plans being discussed and a status of where they are. The 111 Beautification Committee has completed the first phase of the work with the installation of the “Town of Windham “ signs located in various spots in town. The remaining sign will be installed near the Waterhouse store after they complete their construction project. There was a discussion about the maintenance of the landscaping around the signs. It appears that there was miscommunication on the maintenance but has now been rectified. Al indicated that progress has been slow due to competing priorities of the their committee. The next phase of activity for their committee is to address the median strip from Route 28 to Wall Street. Some of the plans for this phase would be to install up lighting that would accent new trees that would be planted in the median. He also discussed that they would like to install river rock as the ground covering versus bark mulch, as it would be a lower cost for ongoing maintenance. This phase will also require State approval, which may slow down the progress.
- **Eagle Scout Project:** Maureen updated the Committee on the status of the Eagle Scout (Rourke Curtin) candidate’s veteran’s commemorative project. Maureen met with Rourke to confirm the location. The stump that was in question at our last meeting has been removed.
- **Lilac Relocation** was discussed. Siri was able to have a conversation with Mrs. Mesiti if we could relocate the bank of lilacs on the corner of North Lowell and 111 to the Common Area. Mrs. Mesiti

agreed and asked if we would put up a plaque in remembrance of her husband, The Committee area. The location will be determined at a later date.

- Dennis Senibaldi joined the meeting briefly to update us on several activities that will be underway shortly in the Common.
 - Spraying of the Poison Sumac will occur again. Multiple sprayings are required to kill this aggressive variety of the weed.
 - Loam and seeding will occur along the rock way adjacent to the Senior Center.
 - The Committee asked for his assistance in relocating the Lilacs. We discussed that it should happen after they are done blooming. The Committee agreed that we would like them installed as a boarder on the backside of the rock wall that is adjacent to the Senior Center. The area is technically State property but we have their permission to maintain the area. ***Action: Siri or a representative from the Garden Club will work with Dennis and his team on the relocation.***
 - The Committee also asked Dennis if the Flagpole in the Common Are could be relocated so that it is in the center of the Veterans Memorials. ***Action: Maureen to put a stake or marker indicating where it should be moved.***
 - Dennis also indicated that he would be removing the dead tree in the brook area. The Committee also asked if there was any chance to pull out the oriental bittersweet that had grown out of control.
- **Design/Engineering Update:** Maureen stated that she received sample from Dave but has not had the opportunity to develop a draft for the Committee's review.
- **Open Discussion Items:** No new items were discussed
 - Fundraising Updates
 1. Commemorative Bricks for the Veteran's Memorial area in the Town Common. The Committee discussed selling paving bricks in the memory of Veterans. The idea is that a seating area would be developed incorporating the bricks, the current memorial, and the new memorial by the Eagle Scout. ***Update: Maureen & Cheryl are scheduled to meet on Friday 5/18 at Hudson Quarry to get ideas for the bricks.***

Next Meeting is scheduled for June 13, 2018.

Meeting Adjourned at 8:30 am

Respectfully Submitted,

Maureen Spooner

Town Common Beautification Committee Chair