



WINDHAM TRUSTEES OF THE TRUST FUND
TRUSTFUNDS@WINDHAMNH.GOV

OLD VALUES – NEW HORIZONS

Date

April 3, 2023, 3:00 PM

Location

Bartley House, Conference Room, Town Hall, Windham, NH

Attendees

Alberto Chang, Jacob Cross, Tom Earley, Deb Padykula, Bob Coole

Trustee of the Trust Funds Short-Term Objectives

Jacob Cross discussed that the current objectives include adding Alberto Chang as an authorized signatory for the TD bank accounts and to prepare onboarding for Alberto Chang and off boarding Dan Spalinger.

Due to the lack of wi-fi at the Bartley House, the electronic account overview will be postponed to the next meeting.

There was a discussion about how to maintain assets (checkbooks) and correspondence within Town Hall for safekeeping.

Tom Earley suggested to review the Investment Guidelines.

Jacob Cross discussed that Trustees will need to perform a search for unclaimed assets

Alberto Chang discussed that Mary Johnson requested for the Trustees to modify correspondence address from her home address. Additional work will have to be done to rectify this.

Bob Poole asked the Trustees to consider meeting more frequently than quarterly. Tom Earley discussed that The Trustees can meet more often on an ad hoc basis, if needed.

2021 Audit Questionnaire

Tom Earley will take the lead on responding to the 2021 Audit Questionnaire.



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Next Meeting

Motion was made to meet on Thursday, April 6, 2023 at 3:00 pm to review deposits and disbursements.

Adjournment

Upon a motion duly made and seconded, it was **voted** to adjourn.

Alberto Chang, Trustee