



## **Trustee Meeting Minutes**

**Date:** *March 17, 2020*

**Time:** *1:00 pm*

**In Attendance:** Peter Griffin, Chair; Mike Mazalewski, Vice Chair, Maureen Spooner (Via phone), Secretary; Betty Dunn (via Phone), Trustee; Lisa Thornton, Trustee; Roy Dennehy, Trustee; Rich Parow, Trustee

**Excused;** Ross McLeod, BoS Representative, Fred Linnemann, Trustee

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### **Agenda:**

- Event policy cancellation due to Covid-19 Pandemic
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### **Meeting Minutes:**

Meeting called to ordered at 1:05 pm

- Adopt a policy for event cancelation, to the extent of the Covid-19 Pandemic timeframe, that we will reschedule based on availability or refund renters' monies. Motion was made by Maureen to adopt this new policy, seconded by Betty, Lisa abstained, all remaining attendees were in favor. Motion passed.
- Discussion on shutting down the facility. It was discussed that we may want to shut down the facility as it is not an essential function. A motion was made by Maureen that the facility should be closed until April 17<sup>th</sup> unless otherwise instructed by Town and State Officials. Motion was seconded by Betty and all were in favor. Motion passed.
- Discussion on going after grants to supplement the Tower & Tower Roof bond. All were in agreement, except Maureen abstained.
- Motion was made by Lisa to move forward with the quote from Lynn Monroe, the Preservation Company at a cost of \$6,949, to do the Historic Building Study as we have been awarded the grant from NH Preservation Alliance to partially fund the study. Motion was seconded by Michael. Discussion on the issue of not meeting the three-bid requirement. The town stipulates, unless approved by the BoS, that for quotes between \$5k and \$10k must have three quotes and bids over \$10k must be formal bid progress with 3 or more bids. Currently we only have two bids for the study, one from the Preservation Company of \$6949 and one from Scully Architects for \$13k. After discussion and suggested rewording of the motion it was agreed that the motion shall be. Award of the Historic Building Study would be awarded to the Preservation Company contingent upon Dave Sullivan, Town Administrator's approval. All voted in favor Motion passed.

Meeting was adjourned at 2:10 pm

Respectfully Submitted  
Maureen Spooner

Maureen Spooner,  
Searles School & Chapel Board of Trustees Secretary