



## Master Plan Process Committee Meeting Minutes

A subcommittee of the Windham Planning Board

**Friday, January 6, 2023, @ 10:00 AM**

Community Development Meeting Room  
3 North Lowell Road, Windham, New Hampshire 03087

**Present:** Roger Hohenberger, Board of Selectmen; Matt Rounds, Planning Board; Shannon Ulery, School Board; and Alex Mello, Community Development Director.

**Excused:** Chris Sullivan, Assistant Director / Planner;

### **1) Call to Order**

Mr. Rounds called the meeting to order at 10:02 am.

### **2) Review and Approval of the Minutes of:**

[December 9, 2022](#) – Ms. Ulery made a motion to approve the minutes as written and Mr. Hohenberger seconded the motion. It was voted unanimously 3-0 to approve.

### **3) Discussion of 3<sup>rd</sup> draft review process**

The Committee decided to have most of the chapters length be around 5 pages to have a final document around 60 pages. The Committee reviewed each chapter's length.

### **4) Identify the next steps**

The Committee decided to meet next week to start compiling all of the drafts into one document.

### **5) Adjournment**

Mr. Hohenberger made a motion to adjourn. Ms. Ulery seconded the motion. It was voted unanimously 3-0 to adjourn at 10:54 AM.